

## DUTIES DESCRIPTION RECORD

DEPARTMENT			
TITLE	WATER SERVICES MANAGER D		DDR 95-96024
CLASS CODE	9602	CLASS TITLE	WATER SERVICES MANAGER

### SUMMARY DUTIES

Plans, organizes, controls and directs, through subordinate managers and supervisors the Water System Safety program, the Water System Training programs and facilities, or major Water System plants or facilities; supervises and prepares related records and reports; coordinates safety efforts with corporate safety organization, makes recommendations regarding maintenance of, and improvement in safety and training activities. Assists higher level manager to maximize safety, reduce rates, increase reliability and improve customer service; enforces safe work practices, policies and procedures. Performs related duties.

### PREREQUISITES

Passed 1 year probation as a Water Services Manager